



STANLEY BAY SCHOOL

Board of Trustees (Out of Cycle) Minutes Tuesday, 19 September, 2023 at 6.15 pm Staffroom

Present: Eddie Christian (Presiding Member), Emma Tolmie (Principal), Scott Boniface (Staff Trustee), Kate Maiava, Jonathan (Monty) Duncan, Jonathan Marshall and Anthony (AJ) James.

The purpose of the meeting was to discuss the current situation of the deposit paid towards the Flying Fox and the decision process that led to this point. From here, the Board would agree on the next steps and decisions needed to move forward.

Emma gave some background of the process she had followed:

1. All the students were asked what they would like in the school playground, with the most popular being a Flying Fox.
2. Emma consulted with the FOSB committee for their preference. The FOSB asked for Emma to make the decision as to what playground equipment would be purchased.
3. Emma received three or four quotes from various playground suppliers.
4. Emma paid a 50% deposit with Park Supplies & Playgrounds Ltd for the purchase and installation of a Flying Fox.
5. This order is on hold with Park Supplies & Playgrounds Ltd, pending the Board's decision.

The Board discussed a number of options with the conclusion being that the Board was still in favour of committing funds from the Stanley Bay Mud Run towards a playground upgrade/improvement, noting that this could be staged over multiple years depending on the preferred options.

The next step was to seek community input into deciding where the 2023 Mud Run fundraising would be spent.

Jonathan Marshall will take the lead on scripting the communication to go out to the SBS community along with four to five options for a survey question. The Board will be required to review and approve this communication via email in the coming days.

Key members of FOSB would also be consulted before sending it out to the wider community. Pending the survey results, the Board would formally approve a CAPEX decision at the next Board meeting on 24 October 2023 or sooner by proxy if required to meet timings with the supplier.

Emma would manage the approvals required with MOE concerning Finance (greater than \$35k) and Land approval. This will be confirmed back to the Board.

At the next Board meeting, the Board will document and approve a formal CAPEX approval process regarding the fundraising generated by the FOSB. This would also lead to the budget for 2024 due for Board approval at the November Board meeting.

The meeting closed at 7.15 pm

Presiding Member

Dated