



STANLEY BAY SCHOOL

Board of Trustees Minutes Tuesday, 14 March, 2023 at 7.30 pm Staffroom

Present: Scott Boniface, (Acting Principal & Staff Trustee), Eddie Christian (Presiding Member), Kate Maiava, Jonathan (Monty) Duncan, Jonathan Marshall and Anthony (AJ) James

In attendance: Janie Stone (minutes)

1 Administration

1.3 Minutes of the Previous Meetings - 26 January 2023

The minutes were approved as a true and accurate record.

Moved: Anthony (AJ) James

Seconded: Jonathan Marshall

1.4 Declaration of Interests

Nil.

1.5 Correspondence In

Correspondence - Verbal: Natalie Whyte/Scott Boniface. Scott had spoken with Natalie Whyte regarding grass cuttings, wood chips and the impact of flooding. The board needs to mitigate risk. A higher skirting edge will be installed in the playground with extra drainage. Longer term, we need to look at an alternative. Anthony (AJ) has emailed the board on 20/2 and 21/2.

Email to Board from Vanessa & Joe Biddles - The board will respond after seeking quotes from a third party (lawyer), regarding the decision, risks, and impact on staff, students and community. After consultation, a response will be formulated.

Action: Eddie to research and obtain three quotes.

Request for comment from *Devonport Flagstaff* reporter Lochlan Lineham regarding [raised zebra crossing on Russell Street](#).

A consultation process led by Auckland Transport began approx 18 months ago and the school was asked for agreement about the crossing being installed near it. The community is now waiting for the installation of the raised crossing given it has been approved. Jonathan Marshall to respond to *Devonport Flagstaff* to say that the board supports measures which keep our families safe and discussions around the cost of the installation should be directed to AT.

Action: Jonathan to draft and send response.

Correspondence Out

Please see above.

2.0 Strategic and Governance

The board held a meeting on Sunday, 5 March, and confirmed to offer of the role of Principal Emma Tolmie, which has been accepted by a signed letter.

2.3 Policies Review

Need to be completed by the end of the term.

3.0 Monitoring

3.1 Hautū

Agreement to wait until Brenda McPherson had visited and then commence work.

Powhiri: 6 April at 10 am to welcome the new Principal, Emma.

3.6 Principals Report

Health and Safety

H&S Major incidents on site, the first point is the summary table of the report.

Slip Hazard - The MOE has visited and will rectify the area outside of the office.

Application for Leave

Scott sought the approval of extended leave for Rachael Hamilton in 2024 to visit the United Kingdom.

Motion: The board approves the extended leave for Rachael Hamilton during 2024.

Moved: Anthony (AJ) James

Seconded: Kate Maiava

Scott and Helen Stedman have shortlisted candidates for a New Entrant/Yr 0 teacher to commence in May 2023. Interviews are tomorrow, 15 March 2023.

Tiger Turf

Scott continues to contact Tiger Turf regarding the turf. AJ will also try to contact them.

Teacher Only Days

The 24 April 2023 was confirmed and approved via email and comms to the community have gone out. The Kahui Ako day of 2 June 2023 (already approved) was confirmed.

Finance Report

Janie presented the February Finance Report.

Moved: Jonathan Marshall

Seconded: Anthony (AJ) James

Action points for next meeting

Bring Emma to next meeting, if the schedules work.

The 10 Year PP, meeting on 28 March with Watershed, Scott requested that AJ attend the meeting. Watershed have already visited the school and has a list of jobs. Watershed has been contracted by the MOE to work on school property.

The FOSB Meeting was cancelled. Mud Run sponsorship lead - find someone within our network. Thinking caps on, a person to lead it and report back at the next meeting.

Board dinner - 19 April to welcome new principal at 6.30pm. Food is paid for by the school and alcohol (if consumed) to be paid for individually.

The Whatsapp group for recruitment admin will be deleted. A new Whatsapp group will be set up for admin matters for the board by Eddie.

Dogs on school grounds - the Policy is clear.

Meeting closed 8.45 pm

Presiding Member

Dated