



STANLEY BAY SCHOOL

Board of Trustees Minutes

Thursday 30 June 2022 at 6pm via zoom

Key Action Points

Item	Action	Responsible	By
NZSTA Presiding Member Evaluation	Janie to send out review form after the meeting. Lucy to collate information and provide report in committee, having provided Helen with the opportunity to comment prior to the next meeting	Janie Lucy	Next meeting
Board Code of Conduct	Janie to send out with minutes for electronic sign-off.	Janie	Within one week of board meeting
Swimming Pool	AJ to research and feedback to the Presiding Member, documentation and motion then prepared to send out via email for the board to consider.	AJ	Within two weeks of the board meeting

1.1 Present: Lucy Naylor (Principal), Helen Vykopal (Presiding Member), Cath McNellan, Josh Wilson, Scott Boniface (Staff Rep), and Anthony James.

In attendance: Janie Stone (Minutes Secretary), Rachel McDonnell (Kahui Ako In School Leader & Maths lead teacher)

1.2 Apologies: Nil.

1.3 Minutes of the Previous Meetings - 19 May 2022

The minutes were approved, as a true and accurate record via email prior to the meeting.

Unanimous.

1.4 Declarations of Interest

None.

1.6 Presentations

Rachel McDonnell was welcomed to the meeting and presented the Mathematics and Statistics Curriculum review.

1.7 NZSTA Term 2 Check

The PM evaluation will be sent to all board members at the end of this term, together with the Board Code of Conduct to be signed electronically by all board members..

2.1 Board Elections Planning

The board discussed the formulation of an information pack together with the induction of the new board, with reference to NZSTA induction plan and available documents.

Outcome

Potential board members to be provided with details of NZSTA and School Elections websites to find out more information

3.1 Hautu

Feedback from the previous Hautu meeting was provided. The next meeting will focus on the self-review process (as outlined in Hautu), to be discussed further at the MAC meeting scheduled for 6 July, 6pm.

3.2 HR Review

The HR review self-audit checklists were reviewed, areas requiring support from external consultation were identified.

Motion: Engage an external consultant to help with HR review for 10 hours.

Moved: Josh Wilson

Seconded: Cath McNellan

3.2 Swimming Pool

The board discussed the pool needs substantial work before use next summer. A board member will look at the deterioration report and do more research to find out if there are issues with the foundation. The Board member will summarise work required, costs and feedback to the board within two weeks of the board meeting.

3.4 PB4L

PB4L Workshops will be delivered to parents next term, to enhance parents' understanding of how the school manages behaviour at school and how parents can support the school.

3.5 Principals Report

Accepted.

3.6 Finance Sub-Committee

Accepted.

3.8 Acknowledgements and Achievements

Presented by the Presiding Member and Principal.

In-committee 8.10pm

Meeting closed 8.20pm

Date of next meeting

11 August 2022

Helen Vykopal

09/08/2022

Presiding Member

Date

Approved by Lucy Naylor, Principal and Scott Boniface, Deputy Principal. Dated: 08/08/2022